Guide to Advanced Program Field Experience Binders
TK20 Assessment System

- Cooperating Teachers/Mentors/Field Supervisors/Field Supervisors: see page 2
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Cooperating Teachers/Mentors/Field Supervisors

1. When the binder is available on Tk20, you will receive an email with a unique link that will redirect you to Tk20 (username and password are not required for mentors). You will use this link for the entire semester to access Tk20 so do not lose it.

   If you did not receive an email or are having trouble with the link, please contact clinicalpractice@rowan.edu For any other questions, please contact tk20@rowan.edu

   After clicking the link…

2. Click on the Field Experience tab, and then click the name of your student.

   ![Tk20 Image]

   1. Click on a field experience form on the upper-right side of the page to evaluate the student. When you have completed all forms, click Submit. (assuming you are completely finished with the binder)
Faculty Members

1. Log in to Tk20 using the following link
   [https://academics.rowan.edu/education/accreditation/TK20.html](https://academics.rowan.edu/education/accreditation/TK20.html)

2. Click on the Field Experience tab, and then click the name of your student.

3. View the cooperating teacher/mentor/field supervisor’s assessment(s) on the right by clicking on the field experience form(s).

   1. Click on a field experience form on the upper-right side of the page to evaluate the student. When you have completed all forms, click Submit. (assuming you are completely finished with the binder)
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**Students**

1. Log in to Tk20 using the link [here](#).
2. Click on the **Field Experience** tab, and then click the name of your binder.

3. Click on the **Assessment** tab, and then click on the assessment(s) filled out by your cooperating teacher/mentor/field supervisor and/or university supervisor.

4. After reading the assessment, click on the **Acknowledgment** tab. Click **Select** on the right to fill out the acknowledgment of the cooperating teacher/mentor/field supervisor’s and/or university supervisor’s evaluation. When finished, click **Submit**. (assuming you are completely finished with the binder)