First Star Rowan Academy Math/ELA Instructor Job Description

The First Star Rowan Academy is a college-preparatory program for high school foster youth. The Academy strives to keep youth on track for high school graduation, prepare them for higher education, and equip them with the skills to successfully transition to adulthood. The youth spend all four summers of high school living on the university campus (Summer Academy), and return 1-2 Saturdays per month during the school year (Saturday Academies). While on campus, the youth attend academic classes, participate in life skills workshops, and explore life on a university campus.

Summer Academy Instructors play a critical role in the success of the Academy. The Youth Instructors are responsible for developing the curriculum for the courses they will be teaching, teaching the course(s), and providing feedback on each youth’s progress. The course should be aligned with the state curriculum standards and encourage successful learning practices. All Instructors are expected to work part-time while the youth are on campus in July.

Qualifications:

- Holds a Bachelor’s Degree and is certified by the State to teach in the content area they are hired for.
- Previous experience in education, a local school system classroom setting or other work experience with youth in a classroom setting, preferred.
- Ability to work as a team member with Academy Administration staff, direct youth coaches in the classroom, and other campus staff.
- Responsible, friendly, enthusiastic, patient and willing to learn.
- Strong organization and communication skills.
- Preference given to instructors who have experienced with foster care or as risk youth.
- Ability to pass a Level 2 background check.

Job Responsibilities:

- Prepare a pre- and post-tests in their subject area to be administered at the beginning and the end of the Summer Academy.
- Work with Academy Director to create a curriculum that provides at least one hour of appropriate instruction to youth Monday through Friday each week of the Summer Academy.
- Provide written comments and evaluations of each participating youth, including recommendation for youth’s continuing development in the subject area of instruction, within 7 days of the conclusion of the Summer Academy.
- Supervise youth during all Summer Academy Classroom Instruction
- Provide academic support and additional tutoring opportunities to youth during classes.
- Ensure compliance with the Academy’s and university’s code of conduct.
- Prepare for and actively participate in staff training, meetings, and supervisory conferences.
- Model appropriate behavior for youth and others including, productive learning environments, cleanliness, punctuality, language choice, and personal representation.
- Maintain positive relationships with Academy staff, university staff, and the youths’ caregivers and social workers.

Candidates interested in applying may do so by sending a letter of interest, resume, and copy of certificates via email to the First Star Rowan Academy at: jesse.beitler@gmail.com