Summer 2018 Internship Guide

Please complete and FAX back to (856) 256-5668 or EMAIL to dwarkin@rowan.edu

Name of Company / Association / Organization ____________ Mikie Sherrill for Congress

Internship Coordinator __ Jack Gebbia _____ Coordinator’s Phone / Email __ jack@mikiesherrill.com __

Location of Internship __ 11 Washington Street, Morristown NJ, 07960 ___ # of Summer 2018 Interns Accepted __ 4 __

Dates / Length of Summer Internship __ May 15 through August 2018 __ Required Hours/Week __ Flexible, 16-40 __

Is there some type of salary or stipend? ___ Unpaid ___ If so, how much? ____________________________

What is the application process? (please include deadlines and other requirements. Feel free to attach additional pages)

- Please submit a resume and cover letter, along with a brief 500 word writing sample to jack@mikiesherrill.com.

_________________________________________________________________________________________________

Intern work areas: ___ Clerical ___ Research ___ Errands ___ Organizing ___

Please explain the work that will be required of the intern: ___ Day-to-day tasks will include voter outreach via phone and in-person canvassing, office management, front of house reception, as well as data entry and presentation.

_________________________________________________________________________________________________

Will there be opportunities for the intern to observe:

Internal strategy sessions? ___ Legislative sessions? ______ Committee hearings? ______

Is the intern expected to work evenings and weekends? If so, please explain. The majority of the campaign's field operations will take place on weekends. Every Saturday and Sunday the campaign hosts in-person canvassing events around New Jersey’s 11th District. Selectees will be expected to participate in several of these events over the course of their internship.

_________________________________________________________________________________________________

Do you have any suggestions for the applicants? We are seeking enthusiastic, civically-engaged, and politically-minded students to participate in one of the top races in the country. This experience is an excellent way for students who are interested in politics to get involved at the national level.

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