Summer 2018 Internship Guide

Please complete and FAX back to (856) 256-5668 or EMAIL to dworkin@rowan.edu

Name of Company / Association / Organization: Bergen County

Internship Coordinator: Mare Schrieks
Coordinator's Phone / Email: 201.336.7313

Location of Internship: One Bergen County Plaza # of Summer 2018 Interns Accepted: Open/Limited

Dates / Length of Summer Internship: July - August Required Hours/Week: See Below

Is there some type of salary or stipend? ___ Some ___ If so, how much? __ $10 per hour / 19 hours max a week

What is the application process? (Please include deadlines and other requirements. Feel free to attach additional pages)

Send resumes before the end of May for placement.

*All applicants if hired undergo Drug testing. By being approved to work @ Bergen County

Intern work areas: Clerical ___ Research ___ Errands ___ Organizing ___

Please explain the work that will be required of the intern: Various Office related /

*we like to place interns in their respective fields of study. Field of Study must accompany resume or interest of department must be included.

Will there be opportunities for the intern to observe:

Internal strategy sessions? ___ Legislative sessions? ___ Committee hearings? ___

Is the intern expected to work evenings and weekends? If so, please explain. No

Do you have any suggestions for the applicants? No

*Not all applicants will be placed as we have a limited internship program.
*We also use Rec/Per as source of interns.